

**Notice of Teacher Status**

School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Parent /Guardian:

It is the intent and goal of every school in the district to employ highly qualified teachers and staff to provide the best education possible for your child. A highly qualified teacher is an employee that has completed required training and certification and demonstrates the skills necessary to help every child attain high academic and behavioral standards.

During the past four or more consecutive weeks, your child has been receiving instruction from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(teacher’s name*) in the following class: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*subject*)

Teacher qualification status in this subject area:

\_\_\_\_\_ This teacher does not currently meet state qualifications and licensing criteria for the

grade levels and subject areas in which the teacher provides instruction.

\_\_\_\_\_ This teacher is teaching under emergency status through which state qualification or

licensing criteria have been waived.

\_\_\_\_\_This teacher is currently involved in training and coursework to attain state licensing

requirements and/or to continue learning curriculum and instruction strategies related to

their grade level/subject matter assignment.

\_\_\_\_\_This teacher meets state teacher licensure requirements, but has not completed the

federal “High Objective State Standard of Evaluation” requirements.

It is your right to request information regarding the qualifications of your child’s teacher. If you wish to request such information, please contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(name)* at

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(phone)*.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Title